

AL – AMEEN COLLEGE
EDATHALA, ALUVA – 683 564
(Affiliated to Mahatma Gandhi University, Kottayam, Kerala)
Website : www.alameencollege.org Email : alameencollege@gmail.com

No. Al.A/Add-on Course/Tender/1/2019

28.02.2019

TENDER NOTICE

Sealed tenders are invited for the purchase of Video Camera and Desktop Computers to Al – Ameen College, Edathala, Aluva, Kerala, from UGC Fund-Add-on Course vide order No. F.No.4-493/2013 (COC) dated 17.12.2014, as per the specification appended. The tenders should be superscribed as per the item and should reach the Principal, Al–Ameen College, Edathala, Kerala, on or before 19th March 2019 by 3.00 P.M. The tender forms with detailed specifications and terms and conditions can be downloaded from the college website : www.alameencollege.org. A Demand Draft as tender form fee for Rs.900/-+GST (12.5%) favouring “Principal, Al- Ameen College, Edathala”, payable at SBI, Asokapuram should accompany each tender form.

1	Items to be purchase	1. Video Camera 2. Computers
2	Earnest Money Deposit (EMD)	1. Video Camera Rs.1000/- 2. Computers Rs.3120/-
3	Tender Submission Fee	Rs.900/- + GST 12.5% (Non refundable)
4	Installation period	10 days
5	Mode of submission	Direct
6	Tender documents	Can be downloaded from the website www.alameencollege.org
7	Last date and time of submission of tenders	19.03.2019, 3.00 pm
8	Date and Time of opening of Tender	19.03.2019, 3.30 pm
9	Estimate PAC	1. Video Camera Rs.100000/- 2. Computers Rs.312000/- Total Rs.412000/-

N.B:

- 1. The selected company/firm should submit an Agreement in Rs.200/- Stamp paper.**
- 2. The selected company/firm should remit @ 5% of the quoted amount of tender, within 1 day after opening of tender.**

The tender documents should contain:

1. Prescribed tender form, in duplicate, duly signed and sealed.
2. Copy of Valid Registration, GST certificate, PAN certificate.
3. Detailed technical specifications.
4. Original brochure and literature supporting technical specifications.
5. Earnest Money Deposit @ 1% of the estimate.
6. Compliance to payment condition.
7. Warranty.
8. Price of the equipment and its accessories.
9. AMC details.
10. Price list of essential spare parts.

The tenders duly filled and signed by the tenderer along with necessary documents should be submitted to the Principal, Al- Ameen College, Edathala, on or before 3 p.m. on 19th March, 2019. Earnest Money Deposit @ 1% (EMD), and Security/Agreement Bond should be submitted by demand draft in favour of the “Principal, Al- Ameen College, Edathala, Aluva payable at SBI, Asokapuram, Aluva. The tender will be opened at 3.30 p.m. on 19th March, 2019 at Al – Ameen College, Edathala in the presence of all tenderers or their representatives. The Principal, Al – Ameen College, Edathala, reserves the right to accept or reject r any of the tenders at his sole discretion without assigning any reason. For legal purposes, the cause of action will be deemed to have arisen in Edathala, Aluva, Kerala State, India.

PRINCIPAL

AL – AMEEN COLLEGE
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From

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To

The Principal,
Al-Ameen College, Edathala,
Ernakulam, Kerala – 683 564,
India.

TENDER FORM

Sir,

I,.....of hereby agree to supply to Al – Ameen College, Edathala , in accordance with the terms and conditions stipulated in the tender form, the equipment here under named of the quality or sort and at the rate or price here under named of the quality or sort and at the rate or price here under specified, on acceptance on this tender (Ref. F.No.4-493/2013 (COC) dated 17.12.2014.) by you. We enclose SBI demand draft No dated.....for the sum of Rs..... towards Earnest Money Deposit to your credit which needs to be returned to me by you if this tender is not accepted.

Delivery:

We confirm that the quoted prices are firm and inclusive of all taxes and duties (including entry tax), freight and insurance for supply and installation at Al–Ameen College, Edathala Campus. There would not be any price escalation during the supply period. We also confirm that we will abide by all the terms and conditions and we do not have any counter conditions.

Yours faithfully,

Place :

Date:

Signature of the Tenderer (Seal)

Terms and conditions

3. The latest model shall be quoted and certified.
4. Tenders not accompanied by Earnest Money Deposit (EMD) will not be considered and will be summarily rejected.
5. The Earnest Money Deposit of all unselected tenders will be refunded within a short time after the tenders are opened. EMD of the successful bidders will be refunded immediately after the successful completion of the warranty period. No interest will be allowed on the earnest money deposit remitted and no claim shall be entertained against The Principal, Al-Ameen College, Edathala (herein after called "THE PRINCIPAL) in respect of the same.
6. Agreement in Rs.200/- Stamp paper to be submitted whose tender is selected.
7. Security money has been remitted @ 5% of the quoted amount of tender, within 1 day after opening of tender.
8. The quoted price should include cost of the instrument, freight, insurance, customs duty, clearance charges, entry tax (if applicable at the time of installation), installation and commissioning.
9. Payment terms:
 - 75% of the total value will be released on presentation of dispatch documents through bank.
 - Balance 25% after successful commissioning and acceptance by the end user.
10. Customs duty percentage and the CIF price on which it is based should be clearly specified in the tender and if the customs duty exemption certificate is secured the corresponding amount or the actual duty paid whichever is higher will be deducted from the bill. If the bill is actually paid, the tenderer should refund the amount to THE PRINCIPAL.
11. The tenderers should verify and make sure that the claims made by them against items towards Sales tax, customs duty, excise duty etc., are not more than those permissible under the provisions of the laws in force, and that they will refund any excess claims admitted in this respect.
12. The offers should be kept open for a period of three months from the date of opening tenders. Acceptance of the offers will be intimated to the successful tenderers within that period. Tenderers will however, be given the option to keep their offers open for a further agreed period if there be any delay in intimating the acceptance.
13. The installation should be done by the supplier free of cost.
14. Delivery period: the equipment and its accessories should be completely supplied, installed and commissioned to the satisfaction of the College within 45 days from the date of supply order or date of L/C whichever is later.
15. Warranty: the entire equipment and its accessories should have comprehensive warranty of two years from the date of acceptance by the end user. If any spares are to be imported during warranty period, the cost, insurance, freight, customs duty and clearance charges should be given by the vendor.

16. The rates of terms of AMC (both comprehensive and labour) for a minimum period of three years after the warranty period shall be clearly specified. Both comprehensive and labour AMC amounts will be taken into consideration for final selection.
17. During warranty and AMC period, the vendor shall give an uptime guarantee of 95% or more.
18. Training : in order to fully and optimally utilize the equipment, necessary on site training should be given to the college staff free of cost.
19. List of installations in Kerala over the past three years shall be provided.
20. Number of trained engineers available in Kerala and nearest service station shall be mentioned.
21. Wherever options are called for in respect of specifications, the tenderer should induct all such options.
22. The successful tenderer should execute an agreement for the fulfillment of the contract in the stamp paper, within fifteen days from the date of acceptance of the tender. The expenses incidental to the executing of agreement shall be borne by the successful tenderer.
23. The specifications of the equipment are attached herewith:
Superscription – Tender No Dt.....for the purchase of the item mentioned above:

Due date and time of receipt of tender :

Date and time for opening of tender :

Address of officer to whom tender forms are to be given :-

Name of Office : (Seal & Date)

(Name Seal)

Edathala, Aluva

Name and designation of purchasing officer

DESCRIPTIONS OF THE ITEMS REQUIRED REFERRED IN TENDER NOTICE

I. Video Camera

Specifications

- **15 X Optical Zoom Lens**
- **Manual Three Rings**
- **1.0 MOS Sensor**
- **Multi Format Recording**
- **ND Filter.**

II. Desk Top Computers

Specifications

- **Core i3 8th Generation**
- **1 TB Hard Disc**
- **8 GB RAM – DDR4**
- **ATX - Cabinet**
- **Motherboard**
- **Keyboard & Mouse**
- **Monitor – 18.5**
- **DVD Writer**

